



# AGIA (Inc.)

## 2011

### Annual General Meeting

### Minutes

*Minutes of the AGIA Inc. Annual General Meeting held on Wednesday 19<sup>th</sup> October 2011 at Bell's Café, Barrack St Jetty, Perth WA*

#### 1. The meeting commenced at 8:00 a.m.

##### **Present:**

Liz Amann, Angela Riganti, Lyn Trouchet, Kerry Smith, Ray Smith, Anne Marie Phillips, Jenny Mikucki, Camille Peters, Tara Maitland, Jutta Pagel, Vanessa Johnson, Sandra Hayward, Bill Amann, Rick Rogerson, Claudia Rohde, Val McCrudden, Pat Laidlaw, Anthea Harris, Margaret Ellis.

##### **Apologies:**

Gill Higgs, Grant Jacquier, Jenny Scott, Penny Henderson

#### 2. Minutes of the previous AGIA AGM:

Tabled. Moved by Kerry Smith. Seconded by Camille Peters that the Minutes be adopted as a true and correct record of the meeting.

#### 3. Reports:

##### **a). President's Report**

Margaret Ellis spoke to her tabled report. Margaret Ellis moved to accept the President's Report. Seconded by Ray Smith.

Ray Smith raised the issue of the future of AGIA with the suggestion that once an organisation or association is agreed on, that AGIA subsidises membership fees for a couple of years. Margaret Ellis agreed that it was a feasible consideration. She also impressed on all that the membership needs to be involved in any decisions made on the future of AGIA.

##### **b). Treasurers Report**

Anne Phillips spoke to her tabled report and noted that the accounts had been audited again by Gary Kong in an Honorary capacity. Anne Marie Phillips moved to accept the Treasurers Report. Angela Riganti seconded acceptance.

##### **c). Newsletter Editor**

Jenny Mikucki reported that 4 issues of *The Great Australian Byte* were produced over the year. The Website is currently up to date. Articles are always welcome, so if anyone wants to contribute, please contact the committee. Jenny Mikucki moved to accept her Newsletter Report. Anthea Harris seconded acceptance.

##### **d). Membership Secretary**

Kerry Smith spoke to her tabled report. She also suggested that copies of all reports tabled be included in the next newsletter. This point was favourably received by those in attendance. She also noted that there were three more personal members since the report was compiled. Kerry Smith moved to accept the Membership Report. Rick Rogerson seconded acceptance.

#### **e). Project/s report/s**

Kerry Smith spoke to her tabled report. Kerry Smith moved to accept the Project Report. Camille Peters seconded acceptance.

#### **4. Item of Special Business**

WA's position as the AGIA National Committee expires at end of 2011 and according to Cl 11 (it is a typo - 1 - in the Constitution):

The affairs of the Association shall be managed by a Committee of Management known as the National Committee which is provided by Branches in turn for a maximum of 3 years, or such other period as determined by an Annual General Meeting.

Margaret Ellis, current President has contacted South Australia, the only other Branch with a reasonable number of members and they have advised:

Given our poor numbers here, the consensus was that we are happy and quite keen for the executive to remain in Western Australia. There may be dissenters, to this but you seem to have the numbers to keep things running, it should be a pragmatic decision.

**Motion:** That the 2011 AGM confirms that Western Australian Branch continue to manage the affairs of AGIA (Inc.) for a further three years, i.e. until the 2014 AGM

Motion was passed unanimously.

The President Margaret Ellis handed the chair to Rick Rogerson to conduct the elections.

#### **5. Election of Office Bearers**

**President:** Angela Riganti was elected unopposed

**Vice-President:** Margaret Ellis - elected unopposed

**Secretary:** Lyn Trouchet – elected unopposed

**Treasurer:** Anne Phillips – elected unopposed

**Committee Members:** Jenny Mikucki – editor – elected unopposed  
Kerry Smith – elected – Membership Secretary  
Camille Peters – elected  
Liz Amann – elected

Rick Rogerson handed over to the new President and vacated the chair.

Angela Riganti thanked all present, congratulated the incoming committee, said she would rely on the whole of the committee to assist her in her new role and is looking forward to an interesting, if challenging year.

#### **6. Review of capitation fees**

The AGIA Constitution (cl 10 (2) stipulates that “all members of State or Local Branches must be and remain members of the Association in good standing”; and Cl 4.1 of the AGIA Guidelines states that

“Capitation fees, based on the percentage of annual subscription rates shall be reimbursed by the treasurer for each financial Personal and Corporate Member associated with the respective Branches, on a quarterly basis accompanied by a list of those members.

The rate at which capitation fees are charged shall be determined at the Annual General Meeting.”

Since Western Australia assumed the AGIA National Committee responsibilities, Branch activity has been very sparse. However the National Committee was delighted when South Australian Branch recently sought reimbursement of capitation fees. Capitation fees were last set at the 1999 AGM as follows:

\$10 to the State Branch for personal membership  
50% to the State branch for corporate membership  
\$5 for Student / retired membership

**Motion:** The AGIA National Committee proposes that the AGIA Capitation Fees to Branches be changed from the above formulae to a simple 50% for each category of membership.

Angela Riganti handed over to Kerry Smith who explained the current confusion in the Constitution on this issue. Rick Rogerson suggested that a grant be given instead. This was rejected. The motion as originally stated was passed unanimously. Kerry Smith then handed the chair back to Angela Riganti.

#### **7. Other Business:**

##### a. Review of AGIA Constitution (Chris Nelson, GA)

It was noted in discussion with the SA branch that AGIA needs to be flexible. Chris Nelson from GA in the ACT also highlighted the problems with the need for the National Committee to reside with a particular state and wondered about some constitutional flexibility. It was agreed that AGIA needs to review its Constitution. This is currently on hold due to future of AGIA being undetermined, as well as uncertainty re changes to the WA Incorporations Act. No motion was made, however the National Committee agreed to take the issues on board and commence a constitutional review. SA Branch Report was tabled but Grant Jaquier was not in attendance to speak to it.

#### **8. Close of Meeting**

Angela Riganti invited members to contribute to AGIA via the newsletter, which is also a valid avenue for membership feedback. The Association is only as good as its members. She thanked everyone for coming. The meeting concluded at 8:31 a.m.